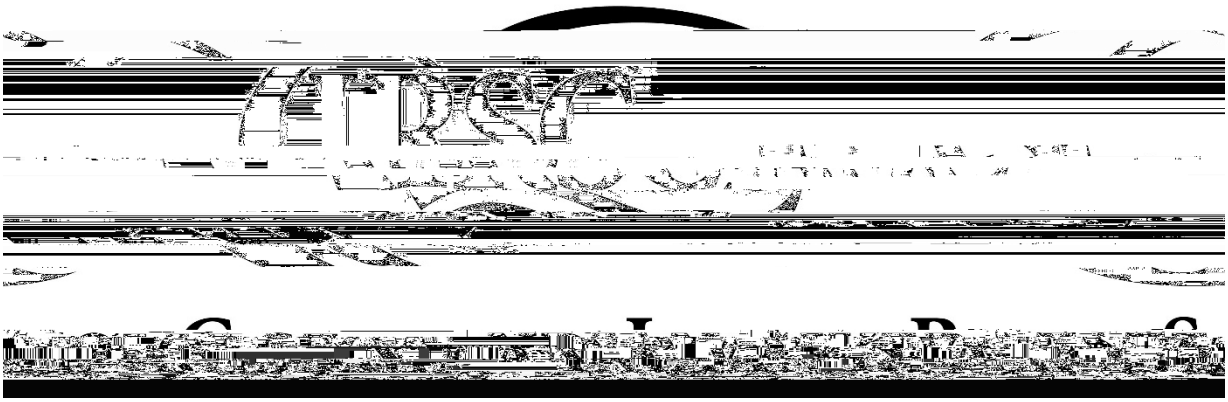

BLACKBURN EDUCATIONAL BUILDING

Nursing Assistant
(HCP O410C)
2022-2023
Student Handbook

IRSC is an EA/EO educational institution.

22-5364 (Rev. 4/2022)

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Please review this handbook thoroughly.

PREFACE

Welcome to the beginning of a rewarding and challenging new career! This handbook has been prepared to help orient you to the Blackburn Educational Building and the Nursing Assistant course and regulations. We will do all in our power to assist you to successfully complete your career goals. Please feel free to call upon us for help at any time.

The Nursing Assistant course functions as a part of the Division of Adult and Vocational Education and the Blackburn Educational Building of Indian River State College, Fort Pierce, Florida. It is given direction by the State Department of Education.

The Nursing Assistant student is subject to the regulations presented in this handbook as

COURSE DESCRIPTION

This course prepares students for certificate and employment as nursing assistants in long-term care facilities, clinics, home care and hospitals. Students learn to identify and meet basic patient care needs for safety, vital signs, comfort, and activities of daily living.

LEARNING OUTCOMES

After successfully completing this program, the student will be able to perform the following:

01.0 Demonstrate knowledge of the healthcare delivery system and health occupations.
02.0 Demonstrate the ability to communicate and use interpersonal skills effectively.
03.0 Demonstrate legal and ethical responsibilities.
04.0 Demonstrate an understanding of and apply wellness and disease concepts.
05.0 Recognize and practice safety and security procedures.
06.0 Recognize and respond to emergency situations.
07.0 Recognize and practice infection control procedures.
08.0 Demonstrate an understanding of information technology applications in healthcare.
09.0 Demonstrate employability skills.
10.0 Demonstrate knowledge of blood borne diseases, including HIV/AIDS.
11.0 Apply basic math and science skills.
12.0 Use verbal and written communications specific to nursing assisting.
13.0 Demonstrate legal and ethical responsibilities specific to nursing assisting.
14.0 Perform physical comfort and safety functions specific to nursing assisting.
15.0 Provide personal patient care.
16.0 perform patient care procedures.
17.0 Apply principles of nutrition.
18.0 Provide care for geriatric patients.
19.0 Apply the principles of infection control specific to nursing assisting.
20.0 Provide biological, psychological and social support.
21.0 Perform supervisory and organizational functions, following results by objectives.

d(20.0)TjEMC /LBody <MCuDemonstrate 18.2

PERFORMANCE STANDARDS FOR ADMISSION AND PROGRESSION*

Nursing involves the provision of direct care for individuals and is characterized by the application of knowledge in the skillful performance of nursing functions. Therefore, in order to be considered for admission or be retained in the program after admission, all students must be able to demonstrate the following abilities:

Issue	Standard	Examples of Necessary Activities (not all-inclusive)
Critical Thinking	Critical thinking ability sufficient for clinical judgment.	Identify cause-effect relationships in clinical situations, develop nursing care plans.
Interpersonal	Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds. Ability to cope with stress. High degree of flexibility.	Establish rapport with patients/clients and colleagues.

PROGRAM COST

The following is a list of approximate costs and is subject to change. In addition to these costs, the students provide their own room, board, transportation, personal living expenses and a physical examination. Note that non-Florida resident tuition is a higher rate per credit hour, which will increase total fees accordingly.

Health Science Application Fee	$ 30.00
CPR (Cardiopulmonary Resuscitation)	
Includes course fee, book and mask	71.00
Drug Screen and Criminal Background Check (fingerprinting)	95.00
Physical Exam and Immunizations, Clinical Onboarding	250.00
Tuition (including lab fees and malpractice/accident insurance)	470.00
Books	150.00
Equipment and Supplies including	
Uniform, Lab Coat, shoes, stethoscope, watch	300.00
Nursing Assistant Certification including	
Practice Exam and Stat Exam	180.00
TOTAL (approximate)	$1,600.00

ATTENDANCE

1. Students are required to be in attendance in the classroom and/or clinical settings on all assigned days, except during posted holidays and vacations.

2. An accurate record of attendance is kept for class and clinical.

3. Students must notify the instructor prior to absence from class. Students must notify the instructor or the health facility of intended absence prior to clinical. A "no call, no show" may be grounds for clinical failure or dismissal.

4. Excessive absence (20 hours) may be grounds for dismissal from the program. Individuals will be evaluated on their grades, clinical performance, attitude, reasons for absence as well as the total number of absent hours. The instructor may require a counseling session for any student absences. Absence from class will result in a counseling form being completed.

5. Absence of more than three (3) successive days due to illness will require a

8. All class absence make-up will be approved by the classroom instructor. Make-up of absences must be done within each course/unit.

9. All school work (information and assignments) missed will be the responsibility of the individual student.

10. Tardiness in excess of ten minutes will be considered as absent time. Tardiness of 3 or more times will result in a conference.

11. Leaving class early will be classified as absent time in the same manner as tardiness.

UNIFORM DRESS CODE

The personal appearance and demeanor of the Nursing students at IRSC reflect the College and the Nursing Assistant program standards and are indicative of the student's

b. Hair is to be neat, clean, a natural color, and should not touch the shoulders.

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INDIAN RIVER STATE COLLEGE
Blackburn Educational Building
Student Academic Conference
Nursing Assistant

Name of Student: _____ Date: _____

Course: HCP O410C _____

Reason for Conference:

Low course average grade
Attendance
Clinical Performance

(_____# exams in course) B6e: HCP O410Length26.EMC /Lbl 4MCI65 1EMC /P 26.PreviousEMC /Lbl

_____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

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IRSC Faculty Post Blood/Body Fluid Exposure Procedure Checklist

1. Student is exposed to needle stick, sharps injury, blood or body fluid

- x IMMEDIATE FIRST AIDE SHOULD BE ADMINISTERED!!!
- x Wash percutaneous and non-intact skin injuries with soap and running water, if not available clean with alcohol, DO NOT use bleach, rinse well
- x Remove foreign material if possible
- x DO NOT make tissue bleed
- x Mucous membrane exposures - (eyes, mouth, nose) rinse with large amounts of tap water, sterile saline, or sterile water
- x Intact skin is not considered a significant exposure but should be washed thoroughly with soap and water
- x Student/Faculty note date/time/location of incident and time of notification by student

2. Student should immediately notify their preceptor AND their clinical faculty

- x Date/time/names _____
- x Date/time/location of incident _____

3. Preceptor should assume patient responsibility and faculty are the contact the unit charge nurse - **IMMEDIATELY!**

4. **In less than 60 minutes,** student must be sent to the emergency department, employee health during daytime working hours or closest medical facility for evaluation and/or treatment - TIME IS VERY IMPORTANT

- x Per CDC, OSHA, Florida state requirements
- x Lab studies student might expect to be drawn: HIV-1 (rapid screen should take less than 1 hour), HBV surface antibody and surface antigen, HCV antibody, HCG (if of childbearing age and if PEP may be started), complete blood count, other tests if a risk from the exposure (patient specific variable)
- x Student may be started on PEP (post-exposure prophylaxis) within 2 hours pending results of tests is recommended by CDC

5. Clinical Faculty should

- x GO TO THE FACILITY SITE OR EVALUATION SITE AND MEET THE STUDENT if not ready present on site.
- x Faculty should notify their appropriate course coordinator.
- x Call the IRSC Blackburn Educational Building Office at 772-462-7100 to obtain the course coordinator's cell phone number and contact information.
- x Faculty member or course coordinator should then contact the Department Chair.
- x If faculty cannot reach the course coordinator, they should then notify the Department Chair by calling the IRSC

‰ 8. Student Financial Responsibility

- x Your personal health insurance will be billed as primary payment of care received
- x IRSC will provide secondary payment

_____

_____ _____

_____ _____

Post Course State Testing

The State Test is given by

Prometric

Providing Competency Evaluation Examination for the State of Florida

Phone#

1-888-277-3500

Fax#

1-888-813-6670

Website

www.prometric.com/NurseAid/Fl

You may now register online

Testing Fees

Clinical Skills and Written

Plus

FDLE background (FL for last 5 years)

FDLA background (FL less than 5 years)

Indian River State College Blackburn Educational Building Program Codes

Mueller Campus 1567

Dixon Hendry Campus 1323

Blackburn Educational Building 1321

Chastain Campus 1518

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2022 Hospital National Patient Safety Goals

The purpose of the National Patient Safety Goals is to improve patient safety. The goals focus on problems in health care safety and how to solve them.

Identify patients correctly	
NPSG.01.01.01	Use at least two ways to identify patients. For example, use the patient's name and date of birth. This is done to make sure that each patient gets the correct medicine and treatment.
Improve staff communication	
NPSG.02.03.01	Get important test results to the right staff person on time.
Use medicines safely	Make 199 Tdiedi3.3 (di)12.7(t)2 h6 (on)1nd c(e 7)-23.3 (m)-e6 (on)1n24 (need)13(t)g gu0 Tw (-)Tj -0.0de
NPSG.03.04.01	Before a procedure, label medicines that are not labeled. For example, medicines in syringes, cups and basins. Do this in the area where medicines and supplies are set up.
NPSG.03.05.01	Take extra care with patients who take medicines to thin their blood.
NPSG.03.06.01	Record and pass along correct information about a patient's medicines. Find out what medicines the patient is taking. Compare those medicines to new medicines given to the patient. Give the patient written information about the medicines they need to take. Tell the patient it is important to bring their up-to-date list of medicines every time they visit a doctor.
Use alarms safely	
NPSG.06.01.01	Make improvements to ensure that alarms on medical eqeed 87 (e0aS (en)13.4)12n82.6 (ar)17 (eq7 (t)2 (

2022 Nursing Care Center National Patient Safety Goals

The purpose of the National Patient Safety Goals is to improve patient safety. The goals focus on problems in health care safety and how to solve them.

Identify residents correctly

6d79(64-0(2)6)5e7(9th’)12(ty 6.32(ect)n 1 (4)3am.80(3ct) an)1 (3)-d da061 (3ct) of 61 (4)-bi6aty]TJ1 (7thi)7 (ty]TJ1 (7thdone)1 (3)-)062tho-37the

2022 Assisted Living Community National Patient Safety Goals

The purpose of the National Patient Safety Goals is to improve patient safety. The goals focus on problems in health care safety and how to solve them.

Identify patients correctly

NPSG.01.01.01

Use medicines safely

NPSG.03.06.01

Prevent infection