

## DUAL ENROLLMENT AGREEMENT

Indian River State College  
And  
Tradition Preparatory High School

Whereas Section (s) 1007.271 (21), Section 1007.273, Florida Statutes, requires state colleges and School Districts to develop comprehensive Dual Enrollment Articulation agreements and an Early College program, the District Board of Trustees for Indian River State College, hereinafter referred to as the **TRUSTEES**, and **The Tradition Preparatory High School**, hereinafter referred to as the **HIGH SCHOOL**, have made the following determinations:

- A. Terms of this Agreement shall commence July 1, 2022, or on the last date approved by either party, whichever is later and end June 30, 2024, unless terminated as hereinafter provided.
- B. Annual meetings shall take place between representatives from both institutions to review this Agreement to assure both parties that it continues to serve their mutual interests and provide student opportunities.
- C. Either party shall have the right to terminate this Agreement by delivery of the written notice to the other party not less than ninety (90) days prior to the effective date of said termination.
- D. The parties to this Agreement recognize that as provided under Section (s) 1007.271 (21), F.S., Section 1007.273, and SBE Rule 6A-14.064, accelerated mechanisms such as Dual Enrollment, Early College and advanced (college-level) instructional programs for qualified students from the High School enhance learning opportunities and are required to be made available for those students.
- E. The parties will adopt an Agreement as provided in Section 1007.271 (21), F.S., and SBE Rule 6A-14.064, including:
  1. College Credit Dual Enrollment
  2. Vocational Credit Dual Enrollment

**NOW, THEREFORE**, the parties agree as follows:

**ARTICLE I. Ratification of Existing Agreements:** All existing dual enrollment agreements between the TRUSTEES and the HIGH SCHOOL are hereby modified to conform to the terms of this agreement and the appendices of this document.

**ARTICLE II. Program Description:** In accordance with Section 1007.271 (21), F.S., Section 1007.273, F.S., SBE Rule 6A-14.064, the dual enrollment program is the enrollment of an eligible secondary student in a postsecondary course creditable toward both high school completion and a career certificate or high school completion and an associate degree. Dual enrollment, an articulated accelerated mechanism offered jointly by the TRUSTEES and HIGH SCHOOL, shall broaden the scope of curricular options available to students and increase the depth of study available for a particular subject by offering college credit and post-secondary vocational courses to eligible high school students as provided in the Dual Enrollment Agreement. Stipulations regarding course content, program requirements, student evaluation, faculty credentials, college

along with the IRSC Dual Enrollment Course list website link. <https://www.irsc.edu/programs/dual-enrollment-for-high-school-students.html> The HIGH SCHOOL recognizes that IRSC is not obligated to offer any course on the FLDOE Dual Enrollment Equivalency list but that this list is used to determine eligible courses.

**Student Records:** The

Alternative Placement Tests	Reading	English/Writing	Mathematics
PSAT/NMSQT	24	25	24
PreACT®	22	18	22
(GED®) Test	165		165
<small>*NA for the Dual Enrollment Program</small>			
Test Assessing Secondary Completion (TASC™)	560	560 - 6 on essay	580
High School Equivalency Test (HiSET®)	15	15	15



5. Physical Education, College Preparatory courses, and private music lessons are excluded from this Agreement. Any changes necessary during the academic year will be mutually agreed upon by the articulation representatives of Indian River State College and the High School.
6. Approval of courses for dual enrollment does not guarantee applicability toward satisfaction of eligibility requirements for Florida Bright Futures scholarships. Those requirements should be checked with the Financial Aid Office.

**Notice to Participate:**

Students, parents, and school counselors will be notified by IRSC on the opportunities to participate in Dual Enrollment classes by:

1. Providing information sessions each academic year.
2. IRSC representatives visiting each high school to provide information and support to high school guidance c



Course Number	Course Title	College Credits
SLS1101	Student Success	3
Business Track		
SLS1261	Essentials to Contemporary Leadership	3
GEB1011	Introduction to Business	3
MAN2021	Principles of Management	3
Digital Media Track		
DIG1115 DIG2030	Digital Imaging Fundamentals with Photoshop	3

## **Exceptions**

1. In high schools where exceptions are allowed, a High School Official must complete and submit the Dual Enrollment Exceptions Request form with supporting documentation for the request to Office of Articulations and Partnerships at IRSC.
2. The High Schools are not required to allow exceptions. Students should consult with their high school counselor for the High School's policies for exceptions.
3. Exceptions to the GPA requirement may be considered upon written documentation and approval from the High School Official and the college approved representative.
4. Exceptions are not allowed for Special Programs.
5. An Associate degree or certification is not guaranteed in the dual enrollment program, but exceptions to the 60-credit maximum rule may be considered at the request of the High School Official for students pursuing their Associate degree or certificate. Course(s) requested must be creditable toward high school completion and Associate degree or certificate.

## **Summer Enrollment:**

1. Students will be eligible to enroll in a maximum of 12 credits over the Summer.
2. Students are eligible to enroll in a maximum of 6 credits in Summer Session A.
3. Students are eligible to enroll in a maximum of 6 credits in Summer Session B.
4. Students who were unsuccessful in a course in the Fall or Spring semester may retake the course during the Summer sessions at no cost, but must have an approval from their high school counselor and they must meet with their IRSC advisor prior to taking the course.

## **Student Support:**

1. IRSC staff members and High school counselors will work together to -0519.0 Td56 0 Td( )Tj0.0



- e. Provide Dual Enrollment students with the use of all IRSC academic support resources. Students are encouraged to utilize services such as Career & Transfer Services, Academic Support Centers (ASC), and Libraries. Students may also access the IRSC website for detailed information on degrees, programs, and resources.

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**Instructional Quality and Evaluation:**

1. The TRUSTEES shall accept the responsibility for all courses and certification of faculty as prescribed in SBE Rule 6A-14.06 created by the Florida Department of Education and by the Southern Association of Colleges and Schools International.

## **High School Site Course Offerings**

1. Service region Charter schools may be approved to offer up to four (4) dual enrollment courses at high school sites within an academic year.
2. To request a course to be offered on an approved site, a School Designee must complete and submit the Dual Enrollment High School Course Request Form to Office of Career Pathways and Partnerships Agreements. The request will be forwarded to the appropriate Instructional Dean and they will collaborate with the school designee to add the course.
3. In general, high schools will not be approved for more than 14 credit hours. Specific courses that may be offered at a site are those that were approved within the 2021-2022 academic year. Any changes require administrative approval in advance by the Office of Career Pathways and Partnership Agreements and the Chief Academic Officer.
4. Each additional course must be approved by the Career Pathways and Partnership Agreements to ensure that sites do not exceed course and section limits, per SACSCOC requirements.
5. The deadline for Fall semester course requests shall be the April 1st before that semester and the deadline for Spring semester course requests shall be the September 1st before that semester.

4. The President or designee, for the TRUSTEES, shall have the responsibility for the selection of textbook and courses materials in accordance with this Agreement.
5. The HIGH SCHOOL is responsible for providing instructional materials used in courses offered in accordance with this Agreement. Th

14. The High School must notify IRSC's Vice President of Student Affairs if one of their new or participating dual enrollment students has been identified as a potential threat to the safety of others and/or has been expelled from his/her secondary school. Students who have been identified as a potential threat to the safety of others or who have been expelled may not be permitted to participate



This Agreement is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida | | Id

This agreement may be signed in separate parts.

**IN WITNESS WHEREOF**, the parties have caused this instrument to be signed in their respective names by their proper